



NORTH CAROLINA WING CADET ADVISORY COUNCIL
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
3520 Alamance Road
Burlington NC 27215



13 August 2019

MEMORANDUM FOR NCWG ADVISORY COUNCIL REPRESENTATIVES

FROM: NCWG CAC/Chair

SUBJECT: CAC Meeting Agenda for 24 August 2019

1. The NC Wing Cadet Advisory Council will meet in person, on 24 August, 2019, **1000-1300**. Please make an effort to arrive at least five minutes early to give you time to get settled in. We will be meeting at NC Wing HQ, **3520 Alamance Rd, Burlington, NC 27215**. The uniform of the day will be the USAF Style Utility Uniform (BDU or ABU). The agenda, as approved by NCWG CAC Senior Advisor, is as follows:
2. OPENING BUSINESS
 - a. Roll Call (name, squadron, and whether you are the primary or assistant representative)
 - b. Approval of Previous Minutes (C/Capt Wells)
 - c. CAC 2018-2019 Recap (Maj Hallihan)
 - d. Region Briefing (C/Col McDaris)
3. REGULAR BUSINESS
 - a. Squadron Reports: 1-3 minutes for Representatives to explain what they think they have done to help improve the Cadet Program in North Carolina Wing this past term.
 - b. Working Committee Time/Working Lunch: This time will be used for committees to work together as this is the last in-person meeting of the term.
 - c. Committee Reports: 1-3 minutes for Committee Chairs to describe any recent advancements their committee has made (including progress made during working committee time). This will also be an opportunity for representatives to ask questions about and discuss each committee.
 - i. Support Staff Training Committee (C/2d Lt Endre)
 - ii. Honest Recruitment Pamphlet Committee (C/Capt Wells)
 - iii. Cadet Commander's Pocket Guide (C/2d Lt Haynes)
 - iv. Cadet Medical Advancement Program Committee (C/Capt Randolph)
 - v. GTM Training Activity Committee (C/2d Lt Nazzaro)

- vi. Honor Guard/Color Guard Training Committee (C/CMSgt Worth)
- vii. Public Relations Committee (C/1st Lt Lord)
- viii. Space Education Committee (C/2d Lt Boren)

d. Promotion Announcements

4. NEW BUSINESS

- a. Open Floor
- b. Awards Ceremony

5. CLOSING

- a. Adjournment

//SIGNED//

CODY R. MATTHEWS, C/Lt Col, CAP
North Carolina Wing CAC Chair

cc: NCWG/CC
NCWG/CP
NCWGCAP.org/CP